

St Mary's Primary School
2 Whitebridge Road
Ballygawley
Co. Tyrone
BT70 2EX

Maintained Primary School

Enrolment Number: 136
Admissions Number: 19

Telephone No: (028) 8556 8621
Email: dcullen481@c2kni.net

PRINCIPAL: Mr D Cullen
CHAIR OF BOARD OF GOVERNORS: Mrs Roisin Hackett

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and delegates its use to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes any Sub-Committee appointed by the Board of Governors for the purpose of applying the admissions criteria set out herein.

ADMISSIONS CRITERIA

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form. Examples of such information include names of brothers and sisters in attendance or previously attended.

The Board of Governors will apply the following criteria in the order indicated to identify which children of compulsory school age should be admitted either at initial admission to education (P1) or on transfer from another school.

In the event that there are fewer applicants complying with a particular criterion than there are places available or remaining, those applicants complying with that criterion will be admitted and the next criterion will be applied to the remaining applicants.

In the event that there are more applicants complying with a particular criterion than there are places available or remaining those applicants complying with that criterion will go forward to be considered under the next criterion, and those not complying with that criterion will be eliminated.

- 1 Children who at the date of application, have brothers and sisters (half-brothers/sisters, step brothers/sisters. Including those fostered or adopted) in attendance during 2017/2018 school year.
- 2 Children of employees of the school.
- 3 Children whose brothers and sisters (Parents/Guardians, half-brothers/sisters, step brothers/sisters, including those fostered or adopted) have previously attended the school.
- 4 The remaining places will be allocated on the basis of the proximity of the child's home to school, priority being given to those living nearest to the school as measured by walking distance. Priority will be given to those living nearest to the school. (Walking distance from home will be measured on Google Maps UK).

If the final places to be allocated have identical measurements as identified by Google Maps UK, selection will be on the initial letter of surname (as entered on birth certificate) in the order set out below

G F W Z C D M K Y A O N E H Q B U S X L V R T P I J

This order was determined by a randomised selection of the letters of the alphabet (selection with a clear audit trail). In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used, and if necessary the subsequent letters of the forenames.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

The school’s policy on the consideration of applications to primary one after the open enrolment admissions procedure concludes is detailed below.

Should a vacancy arise after this date all applications for admission to the school that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year.

The school will contact you in writing if your child gains a place in the school by this method.

Your child’s name will be automatically added to the list. Please contact the school if you wish your child’s name to be removed from the list.

ADMISSION TO P2 – P7

The same criteria used to admit pupils to primary one will be used for applications to join primaries two – seven.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2015/2016	12	12
2016/2017	25	25
2017/2018	25	25